

**CITY OF BLACK HAWK
HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
TUESDAY, FEBRUARY 16, 2016**

1) CALL TO ORDER

The special meeting of the Historic Preservation Commission was called to order by Chairman Hailey at 1:55 p.m. in the City of Black Hawk Council Chambers, 211 Church Street, Black Hawk, Colorado.

Commission Members Present: Lynnette Hailey, Chairman
Patricia Torres, Vice Chairman
Tom Gish, Commissioner
Curtis Linder, Commissioner
Larry Linker, Commissioner

Staff Members & Elected Officials Present: Cynthia Linker, Community Planning & Development Administrator
Sara Lang, HPC Secretary
Deon Wolfenbarger, Historic Consultant

Public Present: None present.

Chairman Hailey noted for the record that a quorum was present.

2) CONFLICTS OF INTEREST

A. None

3) APPROVAL OF MINUTES

A. HPC Meeting Minutes – January 12, 2016

Chairman Hailey opened this item for approval and requested a motion to approve the meeting minutes from January 12, 2016, as amended. Commissioner Gish moved to approve the minutes as amended, and was seconded by Commissioner Linker. There was no discussion and the motion passed unanimously.

4) CONSENT AGENDA

A. None

5) HISTORIC GRANT APPLICATIONS

A. None

6) CERTIFICATES OF APPROPRIATENESS

A. None.

7) RECOMMENDATIONS FOR LOCAL HISTORIC DESIGNATION

A. *None*

8) **COMPREHENSIVE PLAN AND/OR OTHER PLANS**

A. *None*

9) **COMMUNITY OUTREACH AND EDUCATION**

A. *None*

10) **OTHER BUSINESS**

A. ***Historic Preservation Planning Survey; Preservation Education and Training***

Administrator Linker sent out a link to this survey from the Center of Preservation Research at the University of Colorado Denver. It was an extensive survey and very time consuming.

B. ***Public Officials Liability Training***

Administrator Linker reminded the Commission the Public Officials Liability training will be in conjunction with City Council on April 27, 2016 at 2:00 pm in Council Chambers. An alternate date will be provided for those Commission members unable to attend.

C. ***CPI Saving Places Conference 2016; Sponsorship, Programs, Market Place, Silent Auction***

Administrator Linker debriefed the Commissioners on the recent conference. There were significant changes this year. The sponsorship benefits and recognition were noticeably decreased and the class options were not as interesting. Four out of the five Commissioners opted not to attend this year's conference after the way Black Hawk was treated in 2015. Again this year, the City, though the highest level sponsor, was treated as less than such.

Chairman Hailey questioned whether the City of Black Hawk should continue to sponsor at the same high level or whether representatives from the City should even spend the time in preparation for and attendance of the conference. Administrator Linker noted that the City Manager has decided that Black Hawk will continue to sponsor this conference in the future, but asked Administrator Linker to write a letter to the President of the CPI Board of Directors detailing the concerns. Administrator Linker will share this letter with the Commissioners once approved by the City Manager.

D. ***Mark Rodman, Preservation Technical Services Manager: invitation to Visit Black Hawk's HPC Commission***

Mark Rodman replaced Patrick Eidman as the Historic Preservation Technical Services Manager. He was previously a CPI Director. Administrator Linker suggested inviting him to attend one of the City of Black Hawk's HPC meetings and then possibly do a tour of Chase Gulch and the residential homes which have gone through the rehabilitation program. The Commissioners would like to have him attend a meeting, but have staff give him the guided tour.

E. 2016 Commission Training: Proposed Masonry Workshop

Secretary Lang reported that she has sent emails to five different masonry groups to get an indication of who might be able to present a masonry workshop in 2016 and what it would cost. The scope of work for this workshop would also include an assessment of what it would take to restore the masonry on City Hall. The HPC training budget is for any necessary training for the Commissioners, as well as for a workshop such as this.

F. 2016 Grant Projects; Update

- 401 Chase Street is complete
- 301 High Street has a targeted completion date of March 11, 2016
- 400 Chase Street is in the Construction Drawings stage
- The Guide to Programs has been updated, including splitting into two separate documents--one for the Historic Preservation Easement (Exterior) and one for the Grant (Interior). The next two houses on the Grant Program list (241 Dubois and 211 Horn) cannot move forward in the Program until the new Guide to Programs has been approved by City Council in mid-March.

G. Residential Design Guidelines: Update

Administrator Linker and Secretary Lang will meet with Historic Consultant, Deon Wolfenbarger today to discuss the draft of the revised guidelines. The goal is to create a more user-friendly, easy to understand version. Once complete, it will be presented to the HPC and then to City Council for approval

11) COMMISSIONER COMMENTS:

- A. Vice Chairman Torres thanked the Commission for voting her in for another term as Vice President in her absence at the last meeting.

12) ADJOURN

With no other business, Chairman Hailey adjourned the meeting, seconded by Commissioner Linder at 2:22 p.m.

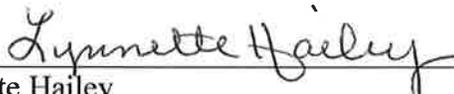
RECOMMENDED AND APPROVED:

BY:



Sara Lang
HPC Secretary

BY:



Lynnette Hailey
City of Black Hawk Historic Preservation Commission - Chairman

BY:



David D. Spellman, Mayor
City of Black Hawk Board of Aldermen

BY:



Corey Y. Hoffmann
City of Black Hawk Attorney