

**CITY OF BLACK HAWK
HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
TUESDAY, JANUARY 12, 2016**

1) CALL TO ORDER

The special meeting of the Historic Preservation Commission was called to order by Chairman Hailey at 1:55 p.m. in the City of Black Hawk Council Chambers, 211 Church Street, Black Hawk, Colorado.

Commission Members Present: Lynnette Hailey, Chairman
Tom Gish, Commissioner
Curtis Linder, Commissioner
Larry Linker, Commissioner

Absent (Excused): Patricia Torres, Vice Chairman

Staff Members & Elected Officials Present: Cynthia Linker, HPC Secretary

Public Present: None present.

Chairman Hailey noted for the record that a quorum was present.

2) CONFLICTS OF INTEREST

A. None

3) APPROVAL OF MINUTES

A. HPC Meeting Minutes – December 8, 2015

Chairman Hailey opened this item for approval and requested a motion to approve the meeting minutes from December 8, 2015, as amended. Commissioner Linder moved to approve the minutes as amended, and was seconded by Commissioner Gish. There was no discussion and the motion passed unanimously.

4) CONSENT AGENDA

A. None

5) HISTORIC GRANT APPLICATIONS

A. 211 Horn Street

Secretary Linker noted for the record the property owner and the City of Black Hawk continue to work together with the mortgage company to secure a signed Preservation Easement Partial Subordination Agreement. The signed agreement triggers the Historic Restoration and Community Preservation process to begin. The property owner can expect the entire process to take up to 24 months; 12 months design and 12 months construction. This property remains in the active queue.

6) CERTIFICATES OF APPROPRIATENESS

A. 400 Chase – Certificate of Appropriateness for Demolition of a Non-Historic Garage Structure and Two Non-Historic Additions.

The applicants, Josh Smith and Mary Keefhus, are requesting partial demolition of two non-historic additions for the building located at 400 Chase Street, as well as demolition for the non-historic garage.

The Historic Preservation Commission (HPC) evaluated the application, comments in the report, and the testimony by City staff. HPC discussed if there was sufficient evidence that the Certificate of Appropriateness application for demolition met the intent of the criteria outlined in Section 16-368 of the Black Hawk Municipal Code, and Section 11 of the Black Hawk Residential Design Guidelines as submitted and included in the staff report.

Chairman Hailey opened this item for approval and requested a motion.

*Commissioner Linder recommended to the Board of Aldermen **CONDITIONAL APPROVAL** of the Certificate of Appropriateness for the Demolition of two non-historic additions and a non-historic garage at 400 Chase Street based on the criteria set forth in the staff memo dated December 30, 2015. The Certificate of Appropriateness application for 400 Chase Street meets the intent of the criteria outlined in Section 16-368 and Section 11 of the City of Black Hawk Residential Design Guidelines after the following condition is met:*

- 1. The two historic doors and historic porch balusters should be removed, recorded and salvaged prior to demolition.*

The motion and was seconded by Commissioner Gish. There was no discussion and the motion passed unanimously.

7) RECOMMENDATIONS FOR LOCAL HISTORIC DESIGNATION

A. None.

8) COMPREHENSIVE PLAN AND/OR OTHER PLANS

A. None

9) COMMUNITY OUTREACH AND EDUCATION

A. None.

10) OTHER BUSINESS

A. Election of Chairman and Vice Chairman

The Historic Preservation Commission shall appoint a Chairperson and a Vice-Chairperson who shall serve as officers of the Commission. The Commission shall hold its annual election of officers at the first meeting of any calendar year or at a date determined by the Commission. Each officer term shall be for one year from the date of appointment

Chairman Hailey opened this item for a Vice Chairman nomination and requested a motion.

Commissioner Linder moved to nominate Patricia Torres as the Vice Chairman, and was seconded by Commissioner Gish. There was no discussion and the motion passed unanimously.

Chairman Hailey opened this item for a Chairman nomination and requested a motion.

Commissioner Linder moved to nominate Lynnette Hailey as the Chairman, and was seconded by Commissioner Gish. There was no discussion and the motion passed unanimously.

B. Public Officials Liability Training

Administrator Linker informed the Commission the Public Officials Liability training is required every year. This year the training will be in conjunction with City Council. A tentative date of April 27, 2016 is proposed.

C. CPI Saving Places Conference 2016; Program and Donations

Black Hawk will be represented at the conference. Attendees include Commissioner Linker, Administrator Linker and Administrative Assistant Lang.

D. 2016 Commission Training

The reimbursement funds received from the Historic Wood Workshop grant are not available to HPC. Administrator Linker confirmed training funds available for 2016 must be deducted from the HPC budget approved by City Council.

11) COMMISSIONER COMMENTS:

A. None

12) ADJOURN

With no other business, Chairman Hailey adjourned the meeting, seconded by Commissioner Linder at 2:05 p.m.

RECOMMENDED AND APPROVED:

BY:



Cynthia L. Linker
HPC Secretary

BY:



Lynnette Hailey
City of Black Hawk Historic Preservation Commission - Chairman

BY:



David D. Spellman, Mayor
City of Black Hawk Board of Aldermen

BY:



Corey Y. Hoffmann
City of Black Hawk Attorney