



City of Black Hawk Fire Department

196 Clear Creek Street

P.O. Box 68

Black Hawk, CO 80422

Phone Number: 303-582-0426 Fax: 303-582-2229

fire_inspection@cityofblackhawk.org

REQUIREMENTS FOR PLAN REVIEW PROCESS

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- Applications for plan review will be accepted by the City of Black Hawk Planning Department Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m.
 - Applications can be obtained in person or by calling 303-582-0615.
 - In order to avoid delays in the plan review process, please provide the planning department staff with a complete detailed description of the proposed project when requesting the application.
 - A minimum of **three** (3) sets of stamped drawings must accompany the application. This requirement may vary depending on the size and type of project. Please confirm with the fire code official.
 - Only complete applications will be reviewed. Incomplete applications will delay the plan review process.
 - Black Hawk Fire Department will review all aspects of the project for conformance with the fire codes as adopted by the City of Black Hawk.
 - Black Hawk Fire Department will develop a plan review report outlining the necessary changes to bring the construction documents into compliance with the applicable codes.
 - A Fire Department Permit will be issued by the City of Black Hawk Planning Department. Contractors shall maintain a copy of the stamped, approved plans at the jobsite through the duration of the project. Plans shall be available to the inspector upon request. Failure to have the approved plans will result in a dismissed inspection.
 - Upon request, Black Hawk Fire Department will meet with the applicant or designer/contractor before, during and after the plan review to clarify and assist in bringing the plans into compliance.
 - During construction of the project, Black Hawk Fire Department will also review plan revisions and can conduct reviews of deferred submittals.
 - All contractors and subcontractors must be licensed through the City Clerk's office 303-582-2212.