

**CITY OF BLACK HAWK  
HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
TUESDAY, SEPTEMBER 15, 2015**

**1) CALL TO ORDER**

The regular meeting of the Historic Preservation Commission was called to order by Chairman Hailey at 2:00 p.m. in the City of Black Hawk Council Chambers, 211 Church Street, Black Hawk, Colorado.

**Commission Members Present:** Lynnette Hailey, Chairman  
Patricia Torres, Vice Chairman  
Curtis Linder, Commissioner  
Larry Linker, Commissioner

**Absent (Excused):** Tom Gish, Commissioner

**Staff Members & Elected Officials Present:** Cynthia Linker, HPC Secretary  
Sara Lang, Admin. Assistant/Permit Technician

**Public Present:** None present.

Chairman Hailey noted for the record that a quorum was present.

**2) CONFLICTS OF INTEREST**

*A. None*

**3) APPROVAL OF MINUTES**

*A. HPC Meeting Minutes – August 18, 2015*

Chairman Hailey opened this item for approval and requested a motion to approve the meeting minutes from August 18, 2015, as presented. Commissioner Linder moved to approve the minutes as presented, and was seconded by Vice Chairman Torres. There was no discussion and the motion passed unanimously.

**4) CONSENT AGENDA**

*A. None*

**5) HISTORIC GRANT APPLICATIONS**

*A. None*

**6) CERTIFICATES OF APPROPRIATENESS**

*A. None*

**7) RECOMMENDATIONS FOR LOCAL HISTORIC DESIGNATION**

*A. None*

**8) COMPREHENSIVE PLAN AND/OR OTHER PLANS**

*A. None*

**9) COMMUNITY OUTREACH AND EDUCATION**

*A. None*

**10) OTHER BUSINESS**

***A. Certified Local Government (CLG) Grant –Historic Wood Workshop–Finalization***

Secretary Linker and Ms. Lang provided updates:

- The second set of deliverables for this grant (Outline and Draft Handouts for the upcoming Historic Wood Workshop and Progress Report #2) were submitted yesterday.
- The registrations for the Workshop have fluctuated with some cancelations and additions, but the head-count remains steady at about 26 attendees.
- Ms. Lang has been working with Ron Anthony to coordinate details of the workshop.
- A caterer and A/V equipment have been lined up for the day of the workshop.
- A trip to Costco will take place prior to September 25<sup>th</sup> in order to obtain snacks and breakfast food items.
- Set-up will take place at Crook's on Thursday, September 24<sup>th</sup> in the afternoon. Chairman Hailey requested that an email be sent to the Commissioners if any assistance would be needed that day.
- Commissioners who are able to attend the Workshop were asked to meet at Crook's between 7:00-7:30 am to assist with registration and breakfast. They will be given assignments for the day at that time.

***B. Draft HPC flyer***

Secretary Linker and Ms. Lang presented a draft mock-up of the flyer requested at the last HPC meeting:

- The Commissioners took a moment to review the contents and layout of the flyer drafted by Ms. Lang and Secretary Linker, who noted that the final version would have the official Black Hawk "look". Vice Chairman Torres commented that the flyer captured all the information that was requested.
- Chairman Hailey requested a motion to provisionally approve the HPC flyer with the understanding that the Mayor and the City Manager also would need to approve it before a final version could be designed and printed. Commissioner Linder moved to provisionally approve the flyer as presented, and was seconded by Vice Chairman Torres. There was no discussion and the motion passed unanimously.
- Chairman Hailey requested that, if possible, the final brochures be available to hand out at the September 25<sup>th</sup> Historic Wood Workshop. Secretary Linker stated that every effort would be made to have them ready in time for that event, as well as for the February CPI Conference.

**C. Walking Tour of Nevadaville Invitation**

Secretary Linker passed out copies of an invitation she had recently received from Ray Rears, Gilpin County Planner & Historic Advisory Liason, for an upcoming Walking Tour of Nevadaville, in case anyone was interested in attending.

**11) COMMISSIONER COMMENTS:**

**A. None**

**12) ADJOURN**

With no other business, Chairman Hailey adjourned the meeting, seconded by Vice Chairman Torres at 2:10 p.m.

**RECOMMENDED AND APPROVED:**

**BY:**



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Cynthia L. Linker  
HPC Secretary

**BY:**



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Lynnette Hailey  
City of Black Hawk Historic Preservation Commission - Chairman

**BY:**



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David D. Spellman, Mayor  
City of Black Hawk Board of Aldermen

**BY:**



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Corey Y. Hoffmann  
City of Black Hawk Attorney