

**CITY OF BLACK HAWK
HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
TUESDAY, AUGUST 21, 2018**

1) CALL TO ORDER

The regular meeting of the Historic Preservation Commission was called to order by Chairman Hailey at 2:08 p.m. in the City of Black Hawk Council Chambers, 211 Church Street, Black Hawk, Colorado.

Commission Members Present: Lynnette Hailey, Chairman
Larry Linker, Vice Chairman
Curtis Linder, Commissioner
Tom Gish, Commissioner

Absent (Excused): Patricia Torres, Commissioner

Staff Members & Elected Officials Present: Cynthia Linker, Community Planning & Development Administrator
Sara Forbes, HPC Secretary
Ashley Bushey, Pinyon Environmental, Inc.

Public Present: None

Chairman Hailey noted for the record that a quorum was present.

2) CONFLICTS OF INTEREST

A. None

3) PUBLIC COMMENT

A. None

4) APPROVAL OF MINUTES

A. *HPC Meeting Minutes – April 17, 2018*

Chairman Hailey opened this item for approval and requested a motion to approve the meeting minutes from April 17, 2018, as submitted. Vice Chairman Linker moved to approve the minutes, and was seconded by Commissioner Gish. There was no discussion and the motion passed unanimously.

5) CONSENT AGENDA

A. None

6) HISTORIC GRANT APPLICATIONS

A. *Grant Project Updates:*

Administrator Linker provided updates on the current grant projects:

- **241 Dubois St** –Project complete and closed out.
- **211 Horn St** –Project complete, but dealing with issue of getting internet reconnected. Planning Department is working with contacts at Century Link and Big Valley Construction to get issue resolved.

B. Exterior Paint Program – Four properties utilized the Exterior Paint Program funds in 2018 (321 High, 271 High, 155 Chase and 211 Horn--for their non-historic garage only). The homeowners at 321 High have raised an issue with the type of paint used on the body of the house (sheen vs flat), because the final product did not match the approved drawdown. Administrator Linker is working with the paint contractor to get the issue resolved and will also confirm if the other applicants take issue with the paint type because it did not match the approved drawdowns. Chairman Hailey requested that Administrator Linker confirm that the City is paying for the type of paint actually applied by the contractor.

7) CERTIFICATES OF APPROPRIATENESS

A. None

8) RECOMMENDATIONS FOR LOCAL HISTORIC DESIGNATION

A. None

9) COMPREHENSIVE PLAN AND/OR OTHER PLANS

A. Updates to the Comprehensive Plan

Administrator Linker noted for the record that the Comprehensive Plan is currently being updated. The proposed revised version will be brought in front of the HPC and City Council once it is available.

10) COMMUNITY OUTREACH AND EDUCATION

A. Celebration at CO State Fair to Celebrate Renewal of State Tax Credits: August 24, 2018

- Information about this event was shared with the Commission

B. Fall Preservation Workshop: “Historic Buildings & the IBC” September 18th & 19th @ Crook’s Palace

- Secretary Forbes updated the Commission with details of the planning of this workshop, including catered lunch, field trips, statistics of workshop attendees, etc. The presenter came to do a pre-site visit this month and workshop materials are being prepared.
- Secretary Forbes encouraged the Commissioners to try to attend the workshop, either on the 18th (a scheduled HPC day) or the 19th.

C. CPI: Saving Places Conference: February 4-7, 2019 - Sheraton Downtown Denver

- Administrator Linker notified the Commission that the conference will be held at a new venue next year and will start on a Monday.
- Administrator Linker let the Commission know that the City has decided not to be a sponsor this year, but will divert those funds to other projects. There

will still be funds to cover any Commissioner who wishes to attend the Conference, and she encouraged them to do so.

D. PastForward National Preservation Conference: October 7-12, 2019 - Sheraton Downtown Denver

- Information about this event was shared with the Commission

E. Colorado Governor's Tourism Conference: October 29 - 31 Vail - Scholarship Available

- Information about this event was shared with the Commission

11) OTHER BUSINESS

A. New Historic Preservation Consultant: Pinyon Environmental, Inc.

Administrator Linker introduced the City's new Historic Preservation Consultant, Ashley Bushey of Pinyon Environmental. The Cultural Resources Group within Pinyon has 4 architectural historians, including Mr. Sean Fallon, who will provide expertise and advice to the City. Ms. Bushey has already provided feedback on our recent CLG report, and successfully represented the City at the follow-up meeting with the State Auditors earlier this month. Administrator Linker is pleased to have Pinyon on board and the Commission welcomed Ms. Bushey.

B. State Audit Update

Administrator Linker informed the Commission that the City representatives met with the State Legislature this month as a follow-up to the original audit hearing. The City informed the State that going forward, the City would not be using the historic preservation funds for rehabilitation projects for residential homes, but would use these funds for approved municipal projects instead. Administrator Linker noted that residential rehabilitation grants, site grants, radon mitigation and emergency grants are all on indefinite hold. The only program currently being funded by the City, out of the general fund budget, is the Exterior Paint Program.

C. FY2018 Certified Local Government (CLG) Report

Secretary Forbes informed the Commissioners that the FY2018 CLG Report was submitted to Mark Rodman. He confirmed receipt of the report and will notify the City once it has been accepted.

D. Resolution 46-201: A Resolution Agreeing to Act Through the Black Hawk Historic Preservation Commission as a Reviewing Entity for the State Income Tax Credit Program for Qualifying Rehabilitation Projects

Administrator Linker shared this resolution, which was approved by City Council on July 11, 2018. The resolution is required, though the City has yet to review a tax credit application.

E. Historic Preservation Tax Credits – Updates

Secretary Forbes shared updated information on the tax credits received from Mark Rodman.

F. NPS Federal Historic Preservation Laws

Mark Rodman forwarded to Secretary Forbes an updated copy of the NPS Federal Historic Preservation Laws. Secretary Forbes uploaded a copy of the file into the HPC Dropbox for the Commissioners' reference.

G. IRMA: Integrated Resource Management Applications

Secretary Forbes shared this searchable online resource with the Commission

H. Various applications from Mark Rodman

Secretary Forbes passed along information on a variety of grant applications received from Mark Rodman:

- a) State Historic Fund (SHF) Application/Guide – updated August 1, 2018
- b) SHF Archaeological Assessment Grant Application
- c) CRAFT (CO Rural Academy for Tourism) Applications
- d) African American Civil Rights Grant Application

Chairman Hailey wondered if the Archaeological Grant might be an option for the City's trails project. Administrator Linker will look into it.

I. New/updated flyers from Mark Rodman

Secretary Forbes shared new/updated flyers received from Mark Rodman:

- a) Commercial & Residential Historic Preservation State Tax Credit flyers
- b) National Register of Historic Places Guide for Property Owners flyer
- c) National and State Register Nomination Process flyer
- d) Research Collections flyer

Chairman Hailey suggested these be made available via our website if they are not already.

12) COMMISSIONER COMMENTS

A. None

13) ADJOURN

With no other business, Chairman Hailey requested a motion to adjourn the meeting. Commissioner Gish moved to adjourn the meeting, seconded by Commissioner Linder at 2:31 p.m.

RECOMMENDED AND APPROVED:

BY:




Sara Lang Forbes
City of Black Hawk Historic Preservation Commission - Secretary

BY:



Lynnette Hailey
City of Black Hawk Historic Preservation Commission - Chairman

BY:



David D. Spellman, Mayor
City of Black Hawk Board of Aldermen

BY:



Corey Y. Hoffmann
City of Black Hawk Attorney