



**City of Black Hawk  
City Council**

**April 22, 2015**

**MEETING MINUTES**

Police Officer Jessie Baca rang the bell.

1. CALL TO ORDER: The regular meeting of the City Council was called to order on Wednesday, April 22, 2015 at 3:00 p.m. by Mayor Spellman.

2. ROLL CALL: Present were: Mayor Spellman, Aldermen Armbright, Bennett, Johnson, Midcap, Torres, and Moates.

Staff present: City Attorney Hoffmann, City Manager Lewis, Police Chief Cole, Police Officers Jessie Baca and Jose Granillo, Community Planning and Development Administrator Linker, Finance Director Hillis, Public Work Director Isbester, Senior Civil Engineer Matt Reed, Fire Chief Taylor, and Deputy City Clerk Martin.

PLEDGE OF ALLEGIANCE: Mayor Spellman led the meeting in the recitation of the Pledge of Allegiance.

3. AGENDA CHANGES: Deputy City Clerk Martin noted that item 9F, Resolution 37 has been added to the agenda.

4. CONFLICTS OF INTEREST: City Attorney Hoffmann asked Council to declare any Conflicts of Interest on any issue appearing on the agenda this afternoon other than those previous disclosures and conflicts that have already been disclosed and are on file with the City Clerk and Secretary of State. There were no conflicts noted from City Council.

City Attorney Hoffmann asked the audience if there were any objections to any member of Council voting on any issue on the agenda this afternoon. The audience had no objections.

5. INTRODUCTION OF NEW EMPLOYEES:

Police Chief Cole introduced Officers Baca and Granillo and provided backgrounds on each to Council, they were warmly welcomed.

6. PUBLIC COMMENTS: Deputy City Clerk Martin stated no one had signed up to speak.

7. APPROVAL OF MINUTES

April 8, 2015.

**MOTION TO APPROVE**

Alderman Johnson **MOVED** and was **SECONDED** by Alderman Torres to approve the Minutes as presented.

**MOTION PASSED**

There was no discussion and the motion passed unanimously.

8. PUBLIC HEARINGS:

**None**

9. ACTION ITEMS:

**A. Resolution 31, A Resolution Approving the Addition of a New Position Within the Black Hawk Fire Department**

Mayor Spellman read the title.

Fire Chief Taylor explained the request to hire a full-time civilian fire inspector at 40 hours/week. He said his department is conducting all fire inspections right now and are unable to keep up with the demand. The prior inspector transitioned into an operational position and the position was never reinstated.

Mayor Spellman said this was brought to BID's attention, and they were very supportive of creating this position.

When asked for a timeline, Chief Taylor estimated about 6 weeks for the hiring process, with a goal of June 1<sup>st</sup> to have someone on board.

**MOTION TO APPROVE**

Alderman Torres **MOVED** and was **SECONDED** by Alderman Armbright to approve Resolution 31, A Resolution Approving the Addition of a New Position Within the Black Hawk Fire Department.

**MOTION PASSED** There was no discussion and the motion **PASSED** unanimously.

**B. Resolution 32, A Resolution Adopting the 2015 City of Black Hawk Fire Department Fee Schedule for Inspections and Plan Review**

Mayor Spellman read the title.

Fire Chief Taylor explained that the second part of the new fire inspector position was to evaluate what services the Fire Department currently provides and to determine the proposed fee recovery schedule.

**MOTION TO APPROVE**

Alderman Moates **MOVED** and was **SECONDED** by Alderman Johnson to approve Resolution 32, A Resolution Adopting the 2015 City of Black Hawk Fire Department Fee Schedule for Inspections and Plan Review.

**MOTION PASSED** There was no discussion and the motion **PASSED** unanimously.

**C. Resolution 34, A Resolution Setting the City of Black Hawk Conveyance Permit Fees**

Mayor Spellman read the title.

Community Planning and Development Administrator Linker explained that this Conveyance Fee table was omitted from the previously adopted Black Hawk Fee Schedule.

**MOTION TO APPROVE**

Alderman Armbright **MOVED** and was **SECONDED** by Alderman Bennett to approve Resolution 34, A Resolution Setting the City of Black Hawk Conveyance Permit Fees.

**MOTION PASSED** There was no discussion and the motion **PASSED** unanimously.

**D. Resolution 35, A Resolution Approving the Temporary Construction Easement from Josh Smith to the City of Black Hawk for Rehabilitation of the Property at 401 Chase Street**

Mayor Spellman read the title.

Community Planning and Development Administrator Linker explained the additional need for more space across the street to store construction material when they remove the house from its foundation. Alderman Midcap asked about the use of the bridge and Linker replied that they asked them not to use the bridge, but to go down further where the

garage is for access; however if they do plan to use they bridge, she confirmed it was explained to them that they would have to reinforce it at their own expense.

**MOTION TO APPROVE**

Alderman Johnson **MOVED** and was **SECONDED** by Alderman Midcap to approve Resolution 35, A Resolution Approving the Temporary Construction Easement from Josh Smith to the City of Black Hawk for Rehabilitation of the Property at 401 Chase Street.

**MOTION PASSED**

There was no discussion and the motion **PASSED** unanimously.

**E. Resolution 36, A Resolution Approving the License Between the City of Black Hawk and Z Casino for a City Bus Stop**

Mayor Spellman read the title.

Public Works Director Isbester explained this housekeeping issue, where, at the request of Z Casino, the City changed the shuttle route to include a stop on Selak Street. This is a license agreement for the placement of the bus stop sign

**MOTION TO APPROVE**

Alderman Armbricht **MOVED** and was **SECONDED** by Alderman Bennett to approve Resolution 36, A Resolution Approving the License Between the City of Black Hawk and Z Casino for a City Bus Stop.

**MOTION PASSED**

There was no discussion and the motion **PASSED** unanimously.

**F. Resolution 37, A Resolution Awarding the Bid and Approving the Contract for the Design of the Gregory Street Parking Structure to Desman, Inc. in an Amount not to Exceed \$117,590.00 Plus Reimbursable Expenses of Approximately \$4,100.00**

Mayor Spellman read the title.

Senior Civil Engineer Reed said he had received three proposals from the RFP, one of which was incomplete. The other two were well known companies, yet Desman Inc. came in with a lesser amount.

**MOTION TO APPROVE**

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Armbricht to approve Resolution 37, A Resolution Awarding the Bid and Approving the Contract for the Design of the Gregory Street Parking Structure to Desman, Inc. in an Amount not to Exceed \$117,590.00 Plus Reimbursable Expenses of Approximately \$4,100.00.

**MOTION PASSED**

There was no discussion and the motion **PASSED** unanimously

**10. CITY MANAGER  
REPORTS:**

City Manager Lewis reported that the City now has a listing agreement with Sperry Van Ness to lease the old bank building on Clear Creek Street. He said that Finance Director Hillis negotiated a 6% compensation of the initial lease. Lewis also added that he was privileged to have signed the closing documents this morning for the Quartz Valley Ranch documents and wanted to acknowledge City Attorney Hoffmann and his associates for all of their work on this project.

**11. CITY ATTORNEY:**

City Attorney Hoffmann had nothing to report.

**12. EXECUTIVE SESSION:** There was no Executive Session.

**13. ADJOURNMENT:**

Mayor Spellman declared the Regular Meeting of the City Council closed at 3:15 p.m.



Melissa A. Greiner  
City Clerk



David D. Spellman  
Mayor

