



**City of Black Hawk
City Council**

September 14, 2016

MEETING MINUTES

New police officer Brandee Dennison rang the bell.

1. CALL TO ORDER: The regular meeting of the City Council was called to order on Wednesday, September 14, 2016, at 3:00 p.m. by Mayor Spellman.

2. ROLL CALL: Present were: Mayor Spellman, Aldermen Armbright, Bennett, Midcap, Moates, and Torres.

Absent: Alderman Johnson

Staff present: City Attorney Hoffmann, City Manager Lewis, Police Chief Cole, City Clerk/Administrative Services Director Greiner, Finance Director Hillis, Community Planning and Development Administrator Linker, Public Works Director Isbester, Fire Chief Taylor, and Deputy City Clerk Martin.

PLEDGE OF ALLEGIANCE: Mayor Spellman led the meeting in the recitation of the Pledge of Allegiance.

3. AGENDA CHANGES: Deputy City Clerk Martin said that the introduction of new employee Asmus was pulled from the agenda.

4. CONFLICTS OF INTEREST: City Attorney Hoffmann asked Council to declare any Conflicts of Interest on any issue appearing on the agenda this afternoon other than those previous disclosures and conflicts that have already been disclosed and are on file with the City Clerk and Secretary of State. There were no conflicts noted from City Council.

City Attorney Hoffmann asked the audience if there were any objections to any member of Council voting on any issue on the agenda this afternoon. The audience had no objections.

5. INTRODUCTION OF NEW EMPLOYEE: Brandee Dennison, Police Officer

Chief Cole introduced Officer Dennison to Council and provided a brief history of her background. She was warmly received.

6. PUBLIC COMMENTS: Deputy City Clerk Martin stated that Heather Pearce had signed up to speak.

Heather Pearce stated her name and organization for the record. She is the new coordinator for the Gilpin County Fair and wanted to introduce herself to Council. She gave a report from this year's event to Deputy Clerk Martin, who will forward to Council. Pearce suggested potentially working together in the future.

7. APPROVAL OF MINUTES

August 24, 2016.

MOTION TO APPROVE

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Torres to approve the Minutes as presented.

MOTION PASSED

There was no discussion and the motion passed unanimously.

8. PUBLIC HEARINGS:

A. CB21-2016, An Ordinance Appointing a Director to the Board of the Black Hawk Business Improvement District (BID)

Mayor Spellman read the title and opened the public hearing.

Lynnette Hailey, Black Hawk's Business Improvement District Manager, was present. City Attorney Hoffmann introduced this item and reiterated that under the service plan adopted by the City, City Council is required to approve any appointments to the BID and noted the BID's recommendation to appoint Walter Northscott (North) Grounsell to fill the vacancy left by Scott Nelson.

PUBLIC HEARING:

Mayor Spellman declared a Public Hearing on CB21, An Ordinance Appointing a Director to the Board of the Black Hawk Business Improvement District open and invited anyone wanting to address the Board either "for" or "against" the proposed ordinance to come forward.

No one came forward to speak and Mayor Spellman declared the Public Hearing closed.

MOTION TO APPROVE

Alderman Torres **MOVED** and was **SECONDED** by Alderman Midcap to Approve CB21, An Ordinance Appointing a Director to the Board of the Black Hawk Business Improvement District.

MOTION PASSED

There was no discussion and the motion **PASSED** unanimously.

B. CB22-2016, An Ordinance Approving the 2017 Operating Plan and Budget of the Black Hawk Business Improvement District

Mayor Spellman read the title and opened the public hearing.

Lynnette Hailey, Black Hawk's Business Improvement District Manager, introduced this item. She noted that the only change to the standard plan was on page 5, which included all of the information in the amendment to the IGA, such as the Marketing Plan and the increase of the mill levy from 1.5 mills to 3.0 mills.

PUBLIC HEARING:

Mayor Spellman declared a Public Hearing on CB22, An Ordinance Approving the 2017 Operating Plan and Budget of the Black Hawk Business Improvement District open and invited anyone wanting to address the Board either "for" or "against" the proposed ordinance to come forward.

No one came forward to speak and Mayor Spellman declared the Public Hearing closed.

MOTION TO APPROVE

Alderman Armbright **MOVED** and was **SECONDED** by Alderman Moates to Approve CB22, An Ordinance Approving the 2017 Operating Plan and Budget of the Black Hawk Business Improvement District.

MOTION PASSED

There was no discussion and the motion **PASSED** unanimously.

9. ACTION ITEMS:

A. Resolution 66-2016, A Resolution Approving the Proposal from the Colorado Intergovernmental Risk Sharing Agency (CIRSA) for 2017 Property Casualty Coverage

Mayor Spellman read the title.

City Clerk/Administrative Services Director Greiner introduced this item and said the preliminary quote for the annual renewal was \$205,038. She said there are opportunities to receive credits to reduce the amount, and the City was able to earn two credits, which reduced

the City's amount by \$5,028. She added that overall the quote is still an increase due to it being part of a governmental pool.

MOTION TO APPROVE

Alderman Armbricht **MOVED** and was **SECONDED** by Alderman Bennett to approve Resolution 66-2016, A Resolution Approving the Proposal from the Colorado Intergovernmental Risk Sharing Agency (CIRSA) for 2017 Property Casualty Coverage.

MOTION PASSED

There was no discussion and the motion **PASSED** unanimously.

B. Resolution 67-2016, A Resolution Approving the Agreement with PEH Architects for the Total Base Architectural Design and Construction Administration for the Limited Rehabilitation of the Historic Home and Property at 241 DuBois Street in an Amount Not To Exceed \$126,256.00

Mayor Spellman read the title.

Community Planning and Development Administrator Linker introduced this item. She said they have come to the point in the rehabilitation project for 241 DuBois Street for an architect to complete the design. She said her office issued a Request for Proposal to two firms and only PEH Architects attended the mandatory bid walk and submitted a proposal. She noted that the Scope of Work that was included in the packet is a draft and is still to be finalized.

MOTION TO APPROVE

Alderman Moates **MOVED** and was **SECONDED** by Alderman Torres to approve Resolution 67-2016, A Resolution Approving the Agreement with PEH Architects for the Total Base Architectural Design and Construction Administration for the Limited Rehabilitation of the Historic Home and Property at 241 DuBois Street in an Amount Not To Exceed \$126,256.00.

MOTION PASSED

There was no discussion and the motion **PASSED** unanimously.

C. Resolution 68-2016, A Resolution Awarding the Bid and Approving the Contract Between the City of Black Hawk and PLM Asphalt and Concrete, Inc. for the Gregory Street Parking Lot in Central City in an Amount Not To Exceed \$43,886.45

Mayor Spellman read the title.

Public Works Director Isbester explained the need to get onto a contractor's schedule, due to impending weather conditions, for the old clinic site, now called Briggs Lot. The Bid Recording Sheet was included in the packet and PLM Asphalt and Concrete was the lowest responsible bidder.

MOTION TO APPROVE

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Armbright to approve Resolution 68-2016, A Resolution Awarding the Bid and Approving the Contract Between the City of Black Hawk and PLM Asphalt and Concrete, Inc. for the Gregory Street Parking Lot in Central City in an Amount Not To Exceed \$43,886.45.

MOTION PASSED

There was no discussion and the motion **PASSED** unanimously.

D. Resolution 69-2016, A Resolution Awarding the Professional Services Agreement for the Hidden Treasure Trailhead Final Design with Stolfus and Associates, Inc. in an Amount Not Exceed \$150,515.00

Mayor Spellman read the title.

Public Works Director Isbester said the many concepts for the Hidden Treasure Trailhead project is now at a place for final design, which would include the retaining wall, lighting and restroom facilities. He said the timeline for the design would be the end of April.

MOTION TO APPROVE

Alderman Midcap **MOVED** and was **SECONDED** by Alderman Torres to approve Resolution 69-2016, A Resolution Awarding the Professional Services Agreement for the Hidden Treasure Trailhead Final Design with Stolfus and Associates, Inc. in an Amount Not Exceed \$150,515.00.

MOTION PASSED

There was no discussion and the motion **PASSED** unanimously.

10. CITY MANAGER REPORTS:

City Manager Lewis asked Council to consider waiving a Public Hearing requirement for two Certificate of Appropriateness minor adjustments to a previously approved Certificate of Appropriateness for Monarch Casino. He said the two minor changes are for the material on the face of the retaining wall and the moving of the back-up generator, if waived they would come back as action items at the next Council meeting. Council was in consensus to the waiver.

11. CITY ATTORNEY:

City Attorney Hoffmann had nothing to report.

12. EXECUTIVE SESSION:

City Attorney Hoffmann recommended items number 1, 2 and 6 for Executive Session for specific legal questions related to potential legislation and legal issues related to intergovernmental agreements.

**MOTION TO
ADJOURN INTO
EXECUTIVE
SESSION**

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Armbright to adjourn into Executive Session at 3:20 p.m. to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a), to hold a conference with the City's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), and to consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f).

MOTION PASSED

There was no discussion and the motion **PASSED** unanimously.

**MOTION TO
ADJOURN**

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Torres to adjourn the Executive Session at 4:50 p.m.

MOTION PASSED

There was no discussion and the motion **PASSED** unanimously.

13. ADJOURNMENT:

Mayor Spellman declared the Regular Meeting of the City Council closed at 4:50 p.m.



Melissa A. Greiner
City Clerk



David D. Spellman
Mayor

