

## RIGHT-OF-WAY USE/STREET CLOSURE PERMIT



Address/Location of Closure \_\_\_\_\_

### City of Black Hawk

987 Miners Mesa Road  
P.O. Box 68  
Black Hawk, Colorado 80422  
Public Works: 303-582-1324 (phone)  
Public Works: 303-582-2250 (fax)

\*\*\$150.00 Deposit Received: \_\_\_\_\_

\$30.00 Fee Received: \_\_\_\_\_

Check Number: \_\_\_\_\_

Cash: \_\_\_\_\_

### General Notes and Guidelines:

- All traffic control devices shall be removed from the ROW within **4 HOURS** of closure end date and time.
- All permits require a \$150.00 deposit for traffic control device removal. Deposit shall be returned if all traffic control devices are removed within **4 HOURS** of completion of work. Any devices left longer than **4 HOURS** will be picked up by the City and the deposit will **not** be returned.
- No traffic lane closures from 7:00 pm until 7:00 am Monday through Friday, or 1:00 pm Friday until 7:00 am Monday, unless approved in advance.
- The applicant must notify all affected residents and businesses at least **48 hours** in advance of a street/sidewalk closure.
- The City reserves the right to stop any activity if proper devices are not in place or unsafe conditions exist.

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Closure Start Date: \_\_\_\_\_ Time: \_\_\_\_\_

Closure End Date: \_\_\_\_\_ Time: \_\_\_\_\_

Address/Location of Closure: \_\_\_\_\_

Reason for Closure: \_\_\_\_\_

Applicant/Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Email: \_\_\_\_\_

Print Applicant's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Does work require a water main shutdown? Yes \_\_\_\_\_ No \_\_\_\_\_

Does work block or affect any building exits? Yes \_\_\_\_\_ No \_\_\_\_\_

### *For City use:*

City of Black Hawk Contractor License: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Proof of Insurance: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Affected residents/businesses notified: Yes: \_\_\_\_\_ No: \_\_\_\_\_

**Public Works Approval:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**General Notes and Guidelines Continued:**

- All traffic control must comply with MUTCD standards. All flag persons must be certified.
  - Work zone safety, placement and maintenance of traffic control devices are the sole responsibility of the applicant.
  - Emergency access must be provided at all times.
  - The City reserves the right to require additional signage, flaggers, cones, or signage changes at any time during the closure as it deems appropriate.
- \*\***It is recommended applicant supply 2 checks: 1 for the 30.00 permit fee and 1 for the deposit fee.

**Traffic Control will be posted as shown below or attached:**  
*(Provide sketch of proposed traffic control)*

**COPY:**

Fire Dept.	PW Director
Police Dept.	PW Senior Civil Eng.
Streets Division	PW GIS
Water Division	Water Senior Civil Eng.
Transit Division	City Hall
Planning Division	Lynette