



**City of Black Hawk
City Council**

October 12, 2016

MEETING MINUTES

Randy Beaudette, Weekly Register Call reporter, rang the bell.

1. CALL TO ORDER: The regular meeting of the City Council was called to order on Wednesday, October 12, 2016, at 3:00 p.m. by Mayor Spellman.

2. ROLL CALL: Present were: Mayor Spellman, Aldermen Armbright, Bennett, Johnson, Midcap, and Moates.

Absent: Alderman Torres.

Staff present: City Attorney Hoffmann, City Manager Lewis, Police Chief Cole, City Clerk/Administrative Services Director Greiner, Community Planning and Development Administrator Linker, Finance Director Hillis, Public Works Director Isbester, Senior Civil Engineer Ford, Fire Chief Taylor, and Deputy City Clerk Martin.

PLEDGE OF ALLEGIANCE: Mayor Spellman led the meeting in the recitation of the Pledge of Allegiance.

3. AGENDA CHANGES: Deputy City Clerk Martin confirmed there were no agenda changes.

4. CONFLICTS OF INTEREST: City Attorney Hoffmann asked Council to declare any Conflicts of Interest on any issue appearing on the agenda this afternoon other than those previous disclosures and conflicts that have already been disclosed and are on file with the City Clerk and Secretary of State. There were no conflicts noted from City Council.

City Attorney Hoffmann asked the audience if there were any objections to any member of Council voting on any issue on the agenda this afternoon. The audience had no objections.

5. PUBLIC COMMENTS: Deputy City Clerk Martin confirmed that no one had signed up to speak.

6. APPROVAL OF
MINUTES

September 28, 2016.

**MOTION TO
APPROVE**

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Armbright to approve the Minutes as presented.

MOTION PASSED

There was no discussion and the motion passed unanimously.

7. PUBLIC HEARINGS:

A. CB25-2016, An Ordinance Approving Certain City of Black Hawk Fire Department Standard Operating Guidelines

Mayor Spellman read the title and opened the public hearing.

Fire Chief Taylor described the updated changes to the Fire Department's guidelines, which occur on a yearly basis. He said the Health and Fitness guideline was updated to reflect the NFPA 1582 adoption; the Respiratory Protection guideline was updated to reflect the new fill station practices; and the Chaplain Guideline is new, as there is no current guideline in place, and the current Chaplain is due to retire next year.

PUBLIC HEARING:

Mayor Spellman declared a Public Hearing on CB25, An Ordinance Approving Certain City of Black Hawk Fire Department Standard Operating Guidelines open and invited anyone wanting to address the Board either "for" or "against" the proposed ordinance to come forward.

No one came forward to speak and Mayor Spellman declared the Public Hearing closed.

**MOTION TO
APPROVE**

Alderman Armbright **MOVED** and was **SECONDED** by Alderman Johnson to Approve CB25, An Ordinance Approving Certain City of Black Hawk Fire Department Standard Operating Guidelines.

MOTION PASSED

There was no discussion and the motion **PASSED** unanimously.

B. CB26-2016, An Ordinance Adopting the Lexipol Policy Manual System as the City of Black Hawk Police Manual

Mayor Spellman read the title and opened the public hearing.

Police Chief Cole introduced this item and said after working in the system for a year he suggest the adoption of Lexipol as the new Black Hawk Police Department Manual.

PUBLIC HEARING:

Mayor Spellman declared a Public Hearing on CB26, An Ordinance Adopting the Lexipol Policy Manual System as the City of Black Hawk Police Manual open and invited anyone wanting to address the Board either “for” or “against” the proposed ordinance to come forward.

No one came forward to speak and Mayor Spellman declared the Public Hearing closed.

MOTION TO APPROVE

Alderman Moates **MOVED** and was **SECONDED** by Alderman Johnson to Approve CB26, An Ordinance Adopting the Lexipol Policy Manual System as the City of Black Hawk Police Manual.

MOTION PASSED

There was no discussion and the motion **PASSED** unanimously.

8. ACTION ITEMS:

- A. Resolution 75-2016, A Resolution Awarding the Bid and Approving the Contract Between the City of Black Hawk and Arapahoe Roofing for the City Hall and Hidden Valley Water Treatment Plant Roof Replacement Project in an Amount Not to Exceed \$167,413**

Mayor Spellman read the title.

Senior Civil Engineer Ford introduced this item. He said five bids were received with a very broad span between them. He said he consulted the designer of the project who was familiar with all of the bidding companies and he also recommended Arapahoe Roofing, who was the lowest responsible bidder. Ford added that Arapahoe Roofing said they could get it done before winter sets in.

MOTION TO APPROVE

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Johnson to approve Resolution 75-2016, A Resolution Awarding the Bid and Approving the Contract Between the City of Black Hawk and Arapahoe Roofing for the City Hall and Hidden Valley Water Treatment Plant Roof Replacement Project in an Amount Not to Exceed \$167,413.

MOTION PASSED

There was no discussion and the motion **PASSED** unanimously.

9. CITY MANAGER
REPORTS:

City Manager Lewis introduced the Draft 2017 Annual Budget set before Council's dais. He noted for the record that staff is required to submit a draft budget before October 15. He said it will be uploaded to the City's website tomorrow.

Lewis went on to say the Budget Workshop would be held at 1:00 pm at the next Council meeting on October 26. He recommended holding only one regular Council meeting in November: November 16, which is the 3rd Wednesday of the month, and Council could adopt the budget at that time along with any other business. City Attorney Hoffmann confirmed only the posting of the change of meeting date was required.

Lewis also recommended having only the regularly scheduled December 14th Council meeting and cancelling the second meeting to close out the end of the year. Council was in agreement with the recommendations.

10. CITY ATTORNEY: City Attorney Hoffmann had nothing to report.

11. EXECUTIVE SESSION: No executive session was called.

12. ADJOURNMENT: Mayor Spellman declared the Regular Meeting of the City Council closed at 3:10 p.m.



Melissa A. Greiner
City Clerk



David D. Spellman
Mayor

