



**City of Black Hawk  
City Council**

**February 9, 2022**

**MEETING MINUTES**

Police Commander Jantz rang the bell to open the meeting.

1. **CALL TO ORDER:** Mayor Spellman called the regular meeting of the City Council to order on Wednesday, February 9, 2022, at 3:00 p.m.

2. **ROLL CALL:** Present were: Mayor Spellman, Aldermen Armbright, Bennett, Johnson, Midcap, Moates, and Torres.

**Staff Present:** City Attorney Hoffmann, City Manager Cole, Fire Chief Woolley, Police Commander Jantz, Finance Director Hillis, City Clerk/Administrative Services Director Greiner, Public Works Director Isbester, Maintenance Services Manager Jackson, Community Planning & Development Director Linker, and Deputy City Clerk Martin.

**PLEDGE OF ALLEGIANCE:** Mayor Spellman led the meeting in the recitation of the Pledge of Allegiance.

3. **AGENDA CHANGES:** Deputy City Clerk Martin confirmed no agenda changes.

4. **CONFLICTS OF INTEREST:** City Attorney Hoffmann asked Council to declare any Conflicts of Interest on any issue appearing on the agenda this afternoon other than those previous disclosures and conflicts that have already been disclosed and are on file with the City Clerk and Secretary of State. City Council noted no conflicts.

City Attorney Hoffmann asked the audience if there were any objections to any member of the Council voting on any issue on the agenda this afternoon. There were no objections noted.

5. **PUBLIC COMMENT:** Deputy City Clerk Martin confirmed no one had signed up to speak.

6. APPROVAL OF  
MINUTES:

February 9, 2022

**MOTION TO  
APPROVE**

Alderman Armbright **MOVED** and was **SECONDED** by Alderman Torres to approve the Minutes as presented.

**MOTION PASSED**

There was no discussion, and the motion **PASSED** unanimously.

7. PUBLIC HEARINGS:

**A. CB3, An Ordinance Amending Section 2-4 of the Black Hawk Municipal Code to Comport with the Colorado Municipal Election Code**

Mayor Spellman read the title and opened the public hearing.

City Attorney Hoffmann introduced this item. He said there had been several Colorado Municipal Election Code changes, and this amendment brings the City up-to-date with those changes. These, in particular, are related to the timing of the write-in candidates.

PUBLIC HEARING:

Mayor Spellman declared a Public Hearing on CB3, an Ordinance amending Section 2-4 of the Black Hawk Municipal Code to comport with the Colorado Municipal Election Code open and invited anyone wanting to address the Board either “for” or “against” the proposed Ordinance to come forward.

No one wished to speak, and Mayor Spellman declared the Public Hearing closed.

**MOTION TO  
APPROVE**

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Johnson to approve CB3, an Ordinance amending Section 2-4 of the Black Hawk Municipal Code to comport with the Colorado Municipal Election Code.

**MOTION PASSED**

There was no discussion, and the motion **PASSED** unanimously.

8. ACTION ITEMS:

**A. Resolution 10-2022, A Resolution Cancelling the April 5, 2022, Regular Election and Declaring the Candidates Elected**

Mayor Spellman read the title.

City Attorney Hoffman introduced this item and referred to the statutory provision allowing the cancelation of an election if the date of the write-in candidate affidavits and the date of the petitions to be filed have passed and the same number of candidate petitions received equal the number of offices to be filled, and it is the only matter before the voters. The Clerk's office only received the three petition packets from the incumbents, so this Resolution cancels the election and declares the candidates elected.

**MOTION TO  
APPROVE**

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Moates to approve Resolution 10-2022, a Resolution cancelling the April 5, 2022, regular election and declaring the candidates elected.

**MOTION PASSED**

There was no discussion, and the motion **PASSED** unanimously.

**B. Resolution 11-2022, A Resolution Approving the Revised Job Description for the City of Black Hawk Administrative Services Department**

Mayor Spellman read the title.

City Clerk/Administrative Services Director Greiner said recently the Senior Human Resources Analyst had left the City, and in a review of the position, it was determined that the previous job title of Human Resources Generalist is best suited for this role. She has updated the former job description and is seeking approval for the revisions.

**MOTION TO  
APPROVE**

Alderman Johnson **MOVED** and was **SECONDED** by Alderman Torres to approve Resolution 11-2022, a Resolution approving the revised job description for the City of Black Hawk Administrative Services Department.

**MOTION PASSED**

There was no discussion, and the motion **PASSED** unanimously.

**C. Resolution 12-2022, A Resolution Approving the Purchase of a Ventrac Snow Removal Machine and Attachments in the Amount of \$55,020.65**

Mayor Spellman read the title.

Public Works Director Isbester introduced this first of several pieces of capital equipment coming forward to Council. He said this is the most crucial piece at this time because it is for the plaza.

**MOTION TO**

**APPROVE**

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Armbright to approve Resolution 12-2022, a Resolution approving the purchase of a Ventrac snow removal machine and attachments in the amount of \$55,020.65.

**MOTION PASSED**

There was no discussion, and the motion **PASSED** unanimously.

9. CITY MANAGER  
REPORTS:

City Manager Cole had nothing to report.

10. CITY ATTORNEY:

City Attorney Hoffmann had nothing to report.

11. EXECUTIVE  
SESSION:

City Attorney Hoffmann recommended item number 5 only for Executive Session to instruct negotiators regarding City-owned land on Artisans Point, Gregory Street Plaza, the HARD District, and other City-owned property.

**MOTION TO ADJOURN  
INTO EXECUTIVE  
SESSION**

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Johnson to adjourn into Executive Session at 3:08 p.m. to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e).

**MOTION PASSED**

There was no discussion, and the motion **PASSED** unanimously.

**MOTION TO  
ADJOURN**

Alderman Bennett **MOVED** and was **SECONDED** by Alderman Johnson to adjourn the Executive Session at 3:30 p.m.


**MOTION PASSED**

There was no discussion, and the motion **PASSED** unanimously.

12. ADJOURNMENT:

Mayor Spellman declared the Regular Meeting of the City Council adjourned at 3:30 p.m.

  
Michele Martin, CMC  
Deputy City Clerk

  
David D. Spellman  
Mayor

